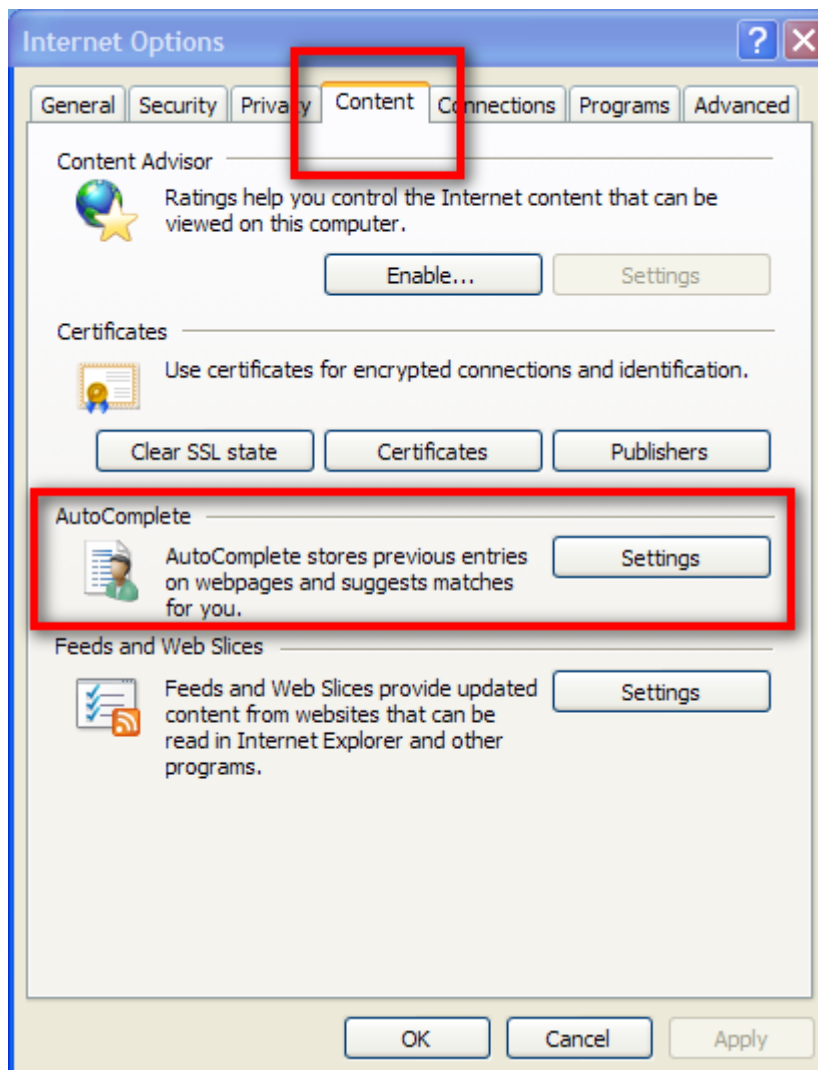


How to activate 'AutoComplete' for usernames and passwords (Internet Explorer)

You can choose the type of web form information that Internet Explorer will retain and automatically fill in for you. For example, you can choose whether the Internet Explorer AutoComplete feature will remember web addresses, information that you fill out in web forms, or passwords. You can delete this information at any time.

To adjust AutoComplete settings, follow these 4 steps:

1. In Internet Explorer, click the **Tools** button, and then click **Internet Options**.
2. Click the **Content** tab (see screen shot below)
3. Under **AutoComplete**, click **Settings**. (see screen shot below)



4. Select **Forms** and **User names and passwords on forms** (see screen shot below). Click OK to save settings.



Deleting saved passwords:

If you would like to delete the names, passwords, or other information that is saved in Internet Explorer, follow these steps:

1. In Internet Explorer, click the **Tools** button, and then click **Internet Options**.
2. Click the **General** tab, and then click **Delete**.
3. Do any of the following:
 - o To delete information from web forms, select the **Form data** check box.
 - o To delete passwords, select the **Passwords** check box.
 - o To delete web addresses from the Address bar, select the **History** check box.
4. Click **Delete**, and then click **OK**.